

**Sedgwick Claims Management
Services, Inc.
Clinical Consultation Referral
Services**

The injured worker listed on the accompanying report has been referred/chosen you for treatment. Sedgwick is the TPA for Workers' Compensation claims.

This does not guarantee that benefits will be payable under Workers Compensation coverage. Benefit payments are always subject to a determination by the claim's examiner at the time the service was rendered.

Submit medical invoices to Sedgwick at: PO Box 14155, Lexington, KY, 40512-4155

- For claim/bill/payment inquiries: Providers can access viaOne® for Providers at <https://Sedgwick.com>. Click on "Your Claim" then "Check a Claim", next click "Providers section", then "viaOne Provider. For questions regarding submitted bills: Ph: (866) 495-7844.
- All inquiries about ebilling to Sedgwick can be directed to the dedicated website <https://datadimensions.com/sedgwick/>
- Prescriptions written during the initial visit should be directed to a pharmacy from the accompanying Pharmacy form, Optum: (800) 229-4377
- **Discount Tire** has a transitional return-to-work program available for the injured employee. All injuries will be considered for modified work duties. Please perform a physical capabilities evaluation as part of your examination and give it to the Employee to return to their Supervisor.
- Fax treatment requests to the Sedgwick Utilization Review Unit:
FAX (877) 922-7236, Ph: (866) 286-0281
- **For all Sedgwick Specialty Services, contact Provider Connection: 1-877-SEDGWICK (1-877-334-9425).**
 - Physical Therapy
 - Durable Medical Equipment
 - Diagnostics
 - Transportation
 - Translation
 - Dental

Standard: Disclosures for workers' compensation. A covered entity may disclose protected health information as authorized by and to the extent necessary to comply with laws relating to workers' compensation or similar programs, established by law, that provide benefits for work-related injuries or illness without regard to fault. 45 C.F.R. § 164.512

CONFIDENTIALITY NOTE

The information contained in this facsimile message may be legally privileged and confidential information intended only for the use of the individual or entity named above. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this telecopy is strictly prohibited. If you have received this telecopy in error, please immediately notify us by calling 866-697-8147, and destroy the original message. Thank you.

Physical Capacities Evaluation



Patient's Name:	Job Title:	
Diagnosis:	Date of Service:	Time In:
	Time Out:	

***Doctor:** This form will be used to make some determinations regarding your patient's ability to perform work-related activities. Please complete the following items based upon your clinical evaluation, the objective medical evidence and diagnostic test results. Please provide this form to employee to return to employer.*

In a typical 8-hour day, the patient can (check full capacity for each activity, numbers indicate hours):

(PLEASE CHECK # OF HOURS. i.e., 1, 2, 3, etc)

<u>Activity</u>	<u>0</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>Special Instructions</u>
Sit:	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	
Stand:	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	
Walk:	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	
Drive Vehicles (Bus/Utility):	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	
Operate Machinery (Rail):	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	
Total hours patient can work	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	

The patient can perform these physical demands (please check all that applies)

	<u>Never</u> 0 hours	<u>Rarely</u> 1-3 hours	<u>Occasionally</u> 3-6 hours	<u>Frequently</u> 6-8 hours	<u>Continuously</u> 8+ hours
☐ Lift ___ lbs (indicate maximum # of lbs)	☐	☐	☐	☐	☐
☐ Climb stairs	☐	☐	☐	☐	☐
☐ Climb ladders	☐	☐	☐	☐	☐
☐ Bend	☐	☐	☐	☐	☐
☐ Kneel	☐	☐	☐	☐	☐
☐ Squat	☐	☐	☐	☐	☐
☐ Crawl	☐	☐	☐	☐	☐
☐ Flex or extend neck	☐	☐	☐	☐	☐
☐ Simple grasping	☐	☐	☐	☐	☐
☐ Fine Manipulation	☐	☐	☐	☐	☐
☐ Keyboarding	☐	☐	☐	☐	☐
☐ Can return to full duty – no restrictions	☐	☐	☐	☐	☐

These restrictions are TEMPORARY and will be reassessed on: _____
MM/ DD/ YYYY

Patient is able to return to full duty within 180 days:
☐ Yes ☐ No

Treatment Facility (please check):
☐ Occ Med ☐ Emergency Room ☐ Urgent Care

Was patient referred to a specialist?
☐ Yes ☐ No Next office visit date: _____
MM/ DD/ YYYY

Print Doctor's Name:

Doctor's Signature

I understand that by signing this form, I am agreeing to furnish a copy to my work location

Telephone Number:

Employee's Signature:



PO Box 152539
Tampa, FL 33684-2539

Making it easy to get workers' compensation prescriptions filled

Optum has been chosen to manage your workers' compensation pharmacy benefits for your employer or their insurer. Below is your First Fill card that will allow you to receive your injury-related prescriptions at your local pharmacy. Please fill out the card based on the instructions below.

Injured person:

If you need a prescription filled for a work-related injury, go to an Optum Tmesys® network pharmacy. Give this temporary card to the pharmacist. In most cases, the pharmacy will fill the prescription at no cost to you.

If your workers' compensation claim is accepted, you will receive a permanent pharmacy card in the mail. Please use that card for other work-related injury prescriptions.

Find a network pharmacy

Most pharmacies and all major chains are included in the network. To find a network pharmacy call 1-866-599-5426 or visit tmesys.com.



Questions? Need Help?

1-866-599-5426

Employer:

Immediately upon receiving notice of injury, fill in the information below and give this form to the employee.



WORKERS' COMPENSATION PRESCRIPTION DRUG PROGRAM

Sedgwick CARRIER/TPA	Discount Tire EMPLOYER
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INJURED PERSON NAME	
Please provide directly to Pharmacist	
SOCIAL SECURITY NUMBER	DATE OF INJURY (YYMMDD)

Notice to Cardholder: Present this card to the pharmacy to receive medication for your work-related injury. To locate a pharmacy: tmesys.com.

Attention Pharmacists: Call 1-800-964-2531 to establish First Fill benefit eligibility and to obtain the ID# for online adjudication of approved benefits for the injured individual. Tmesys is the designated PBM for this patient.

Tmesys Pharmacy Help Desk
1-800-964-2531

	<u>NDC</u>		<u>Envoy</u>
RxBIN	004261	or	002538
RxPCN	CAL	or	Envoy Acct. #

NOTE: This First Fill card is only valid for your workers' compensation injury.

The following entities comprise the Optum Workers' Compensation and Auto No Fault division: PMSI, LLC, dba Optum Workers' Compensation Services of Florida; Progressive Medical, LLC, dba Optum Workers' Compensation Services of Ohio; Cypress Care, Inc. dba Optum Workers' Compensation Services of Georgia; Healthcare Solutions, Inc., dba Optum Healthcare Solutions of Georgia; Settlement Solutions, LLC, dba Optum Settlement Solutions; Procura Management, Inc., dba Optum Managed Care Services; Modern Medical, dba Optum Workers' Compensation Medical Services, collectively and individually referred as "Optum."

tmesys®

IMP-22-361



Hacemos más sencillo que se le abastezca las recetas de su programa de compensación por accidentes laborales

Optum ha sido elegido para administrar los beneficios farmacéuticos de su programa de compensación por accidentes laborales para su empleador o asegurador. Más adelante incluimos su tarjeta First Fill que le permitirá recibir las recetas médicas relacionadas con su lesión en su farmacia local. Llene esta tarjeta siguiendo las instrucciones que se indican a continuación.

Persona lesionada:

Si necesita que se le abastezca su receta médica para una lesión relacionada con su trabajo, visite una farmacia de la red Optum Tmesys®. Entregue esta tarjeta temporal al farmacéutico. En la mayoría de los casos, la farmacia abastecerá la receta sin costo para usted.

Si se acepta su reclamación del programa de compensación por accidentes laborales, recibirá una tarjeta permanente por correo. Use esa tarjeta para otras recetas médicas de lesiones relacionadas con su trabajo.

Cómo encontrar una farmacia de la red

La mayoría de farmacias y todas las grandes cadenas de farmacias forman parte de la red. Para ubicar una farmacia de la red, llame al 1-866-599-5426 o visite tmesys.com.



¿Tiene alguna pregunta?
¿Necesita ayuda?

1-866-599-5426

Empleador:

Inmediatamente después de recibir un aviso sobre una lesión, llene la información que aparece a continuación y entregue este formulario al empleado.

 	
WORKERS' COMPENSATION PRESCRIPTION DRUG PROGRAM	
Sedgwick PORTADORA	Discount Tire EMPLEADOR
NOMBRE DEL PERSONA LESIONADA	
Please provide directly to Pharmacist	
NUMERO DE SEGURO SOCIAL	FECHA DE LA LESION (AAMDD)
Aviso para el titular de la tarjeta: Presente esta tarjeta a la farmacia para recibir los medicamentos para la lesión relacionada con su trabajo. Para ubicar una farmacia, visite tmesys.com .	

Attention Pharmacists: Call 1-800-964-2531 to establish First Fill benefit eligibility and to obtain the ID# for online adjudication of approved benefits for the injured individual. Tmesys is the designated PBM for this patient.

Tmesys Pharmacy Help Desk
1-800-964-2531

	<u>NDC</u>		<u>Envoy</u>
RxBIN	004261	or	002538
RxPCN	CAL	or	Envoy Acct.#

NOTA: Esta tarjeta First Fill solo es válida para una lesión cubierta por su programa de compensación por accidentes laborales.

The following entities comprise the Optum Workers' Compensation and Auto No Fault division: PMSI, LLC, dba Optum Workers' Compensation Services of Florida; Progressive Medical, LLC, dba Optum Workers' Compensation Services of Ohio; Cypress Care, Inc. dba Optum Workers' Compensation Services of Georgia; Healthcare Solutions, Inc., dba Optum Healthcare Solutions of Georgia; Settlement Solutions, LLC, dba Optum Settlement Solutions; Procura Management, Inc., dba Optum Managed Care Services; Modern Medical, dba Optum Workers' Compensation Medical Services, collectively and individually referred as "Optum."

tmesys®

IMP-22-361



Workplace Injury Triage & Reporting

Confidential: Incident Report

Call Reference Nbr

Initial Call Reference Nbr

Company Location

Company Name & Address	Location Name & Address / Off-Premises Address	Special Client Information
Location Phone	Location Fax	Client Incident Nbr

Caller

Name	Title	Callback Phone
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Additional Caller Info

Was employee present during call?

Employee Demographics

Last Name	Date of Birth
First Name	
Middle Initial	SSN / SIN
Home Address	Marital Status
Home Phone	Dependents Sex
Mobile Phone	
Email	

Employment

Employee ID	Date of Hire
Occupation	
Division	Status
Base Location	
Department	Shift
Supervisor	

Incident Report

Triage Agent

Incident Date	Call Date	Date Rpt'd to Mgmt	Shift Start Time	Incident Location
Incident Time	Call Time	CST		

Injury & Recommended Action

Nature of Injury - Body Part
Mechanism of Injury
RN Recommendation
Employee Decision
Employee Decision Definition
Recommended Action

Referral

Referred	
If referred, was the provider in client's designated network?	
If no, why?	
Primary Provider Name & Address	
Provider Phone	Provider Fax
Secondary Provider Name & Address	
Provider Phone	Provider Fax



Workplace Injury Triage & Reporting

Confidential: Incident Report

Call Reference Nbr	Initial Call Reference Nbr
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Witness to Incident			
Witness 1 Name	Phone	Witness 2 Name	Phone

Other Incident-Related Questions

Additional Information (If Applicable)
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Workplace Injury Triage & Reporting

Confidential: Incident Report

Call Reference Nbr

Initial Call Reference Nbr

Call Notes

INSTRUCTIONS

General Instructions:

1. Please enter information into all of the areas of the First Report form, except the boxes at the top right corner of the form which is for office use only.
2. Enter all dates in MM/DD/YY format.
3. Please return completed form electronically by an approved EDI process.
4. For answers to questions, please call (317) 232-3808.

Definitions:

AGENT NAME AND CODE NUMBER: Enter the name of your insurance agent and his / her code number if known. This information can be found on your insurance policy.

ALL EQUIPMENT, MATERIALS OR CHEMICALS EMPLOYEE WAS USING WHEN ACCIDENT OR EXPOSURE OCCURRED: List anything the employee was using, applying, handling or operating when the injury or exposure occurred. If the injury involves a fall, indicate any surfaces and / or objects the claimant fell on and where they fell from. Enter "NA" if no equipment, materials or chemicals were being used (*e.g. Acetylene cutting torch, metal plate, etc.*).

AVG WG/WK: Claimant's average weekly wage, calculated by totaling the latest 52 weeks of wages (*including overtime, tips, etc.*) and dividing by 52.

CLAIMS ADMINISTRATOR: Enter the name of the carrier, third-party administrator, state fund, or self-insured responsible for administering the claim.

CONTACT NAME / TELEPHONE NUMBER: Enter the name of the individual at the employer's premises to be contacted for additional information (*i.e. Supervisor, HR Person, Nurse, etc.*)

DATE DISABILITY BEGAN: The first day on which the claimant originally lost time from work due to the occupational injury or disease or as otherwise deemed by statute.

DEPARTMENT OR LOCATION WHERE ACCIDENT OR EXPOSURE OCCURRED: If the accident or exposure did not occur on the employer's premises, enter address or location. Be specific (*e.g. Maintenance, Client's Office, Cafeteria, etc.*).

EMPLOYEE STATUS: Indicate the employee's work status from the following choices: Full-time, Part-time, Apprentice Full-time, Apprentice Part-time, Volunteer, Seasonal Worker, Piece Worker, On-Strike, Disabled, Retired, Not Employed or Unknown (you may also abbreviate the above as: (*FT, PT, AFT, APT, VO, SW, PW, OS, DI, RE, NE, or UK*)).

HOW INJURY / ILLNESS OCCURRED: Describe the sequence of events leading to the injury or exposure (*e.g. Worker stepped back to inspect work and slipped on some scrap metal. As worker fell, he brushed against the hot metal; Worker stepped to the edge of the scaffolding, lost balance and fell six feet to the concrete floor. The worker's right wrist was broken in the fall.*).

NCCI CLASS CODE: A four-digit code classifying the occupation of the claimant.

OCCUPATION / JOB TITLE: Enter the primary occupation of the claimant at the time of the accident or exposure.

PART OF BODY AFFECTED: Indicate the part of body affected by the injury / illness (*e.g. Right forearm, Low Back, etc.*)

REPORT PURPOSE CODE: 00 = Original First Report of Injury; 02 = Updated or Amended First Report.

RTW DATE (Return to Work Date): Enter the date following the most recent disability period on which the employee returned to work.

SIC CODE: This is the code which represents the nature of the employer's business which is contained in the Standard Industrial Classification Manual published by the Federal Office of Management and Budget.

SPECIFIC ACTIVITY EMPLOYEE ENGAGED IN DURING ACCIDENT / EXPOSURE: Describe the specific activity the employee was engaged in during the accident or exposure (*e.g. Cutting metal plate for flooring, sanding ceiling woodwork in preparation for painting.*).

TYPE OF INJURY / ILLNESS: Briefly describe the nature of the injury or illness (*e.g. Contusion, Laceration, Fracture, etc.*)

WORK PROCESS THE EMPLOYEE WAS ENGAGED IN DURING ACCIDENT / EXPOSURE: Enter "NA" if employee was not engaged in a work process, such as if walking down the hallway (*e.g. Building maintenance*).



INDIANA WORKER'S COMPENSATION FIRST REPORT OF EMPLOYEE INJURY, ILLNESS

State Form 34401 (R10 / 1-02)

FOR WORKER'S COMPENSATION BOARD USE ONLY

Jurisdiction

Jurisdiction claim number

Process date

Please return completed form electronically by an approved EDI process.

PLEASE TYPE or PRINT IN INK

NOTE: Your Social Security number is being requested by this state agency in order to pursue its statutory responsibilities. Disclosure is voluntary and you will not be penalized for refusal.

EMPLOYEE INFORMATION									
Social Security number	Date of birth	Sex ☐ Male ☐ Female ☐ Unknown			Occupation / Job title			NCCI class code	
Name (last, first, middle)			Marital status ☐ Unmarried ☐ Married ☐ Separated ☐ Unknown		Date hired	State of hire	Employee status		
Address (number and street, city, state, ZIP code)					Hrs / Day	Days / Wk	Avg Wg / Wk	☐ Paid Day of Injury ☐ Salary Continued	
Telephone number (include area)			Number of dependents		Wage Per \$ ☐ Hour ☐ Day ☐ Week ☐ Month ☐ Year ☐ Other				
EMPLOYER INFORMATION									
Name of employer			Employer ID#			SIC code		Insured report number	
Address of employer (number and street, city, state, ZIP code)			Location number			Employer's location address (if different)			
			Telephone number						
			Carrier / Administrator claim number			OSHA log number		Report purpose code	
Actual location of accident / exposure (if not on employer's premises)									
CARRIER / CLAIMS ADMINISTRATOR INFORMATION									
Name of claims administrator			Carrier federal ID number			Check if appropriate ☐ Self Insurance			
Address of claims administrator (number and street, city, state, ZIP code)			☐ Insurance Carrier ☐ Third Party Admin.			Policy / Self-insured number			
Telephone number						Policy period From To			
Name of agent			Code number						
OCCURRENCE / TREATMENT INFORMATION									
Date of Inj. / Exp.	Time of occurrence ☐ AM ☐ PM ☐ Cannot be determined		Date employer notified		Type of injury / exposure			Type code	
Last work date	Time workday began		Date disability began		Part of body			Part code	
RTW date	Date of death		Injury / Exposure occurred on employer's premises? ☐ Yes ☐ No		Name of contact			Telephone number	
Department or location where accident / exposure occurred					All equipment, materials, or chemicals involved in accident				
Specific activity engaged in during accident / exposure					Work process employee engaged in during accident / exposure				
How injury / exposure occurred. Describe the sequence of events and include any relevant objects or substances.									
								Cause of injury code	
Name of physician / health care provider									
Hospital or offsite treatment (name and address)								INITIAL TREATMENT ☐ No Medical Treatment ☐ Minor: By Employer ☐ Minor: Clinic / Hospital ☐ Emergency Care ☐ Hospitalized > 24 Hours ☐ Future Major Medical / Lost Time Anticipated	
Name of witness			Telephone number			Date administrator notified			
Date prepared	Name of preparer			Title		Telephone number			

An employer's failure to report an occupational injury or illness may result in a \$50 fine (IC 22-3-4-13).