



SAFETY

OUR PEOPLE. OUR CUSTOMERS. OUR CULTURE.

IMMEDIATE ACTION

SUPPORT

Overhead Heaters

February 16, 2017

WHAT and WHY

- A recent incident involving overhead heaters could have resulted in serious injury and/or major property damage. All overhead heaters must be visually inspected and have some preventative maintenance performed.
- The stores' Safety Leaders will conduct an initial visual inspection of their overhead heaters.
- *You will receive notification from stores that believe it is necessary to shut a heater down.*

ACTION

Warehouse Adjustment Manager or Maintenance Manager:

***** If a Safety Leader identifies a rusted heating tube, the heating unit will be shut down (lock out/tag out) and temporary heat may be needed at that location.***

- Perform a visual inspection of each overhead heater
 - Check thermostat for each unit
 - Check for "set screws"
 - Check that all reflectors are connected in-line
 - Look for rusted and/or bent heating tubes
 - Observe all chains. Note if any are loosely attached or attached at an angle
- Complete the needed repairs:
 - "Thermostat" – **ENSURE** functionality, connections and mounting.
 - "Set Screws" - **INSTALL** set screws into each coupling. **If screws are in place, make sure they are secure and in good condition (replace if necessary).*
 - "Reflectors" – **INSTALL** connectors
 - "Pipe Corrosion" – **REPLACE** the rusted tube. **If rust was observed by the Safety Leader, the unit may be shut down.*
 - "Chain Attachments" – **ADJUST/CORRECT** (if possible)

***** Also refer to instructions in iAuditor***

- Complete Heater iAuditor

FINAL STEP

*Please be sure you have the latest version of iAuditor downloaded.

"We do this together!"