

Moving Vehicles

May 17, 2018

What and Why

Recently, two of our people were very seriously injured when they were crushed by a vehicle that pinned them to a tire changer while being pulled into a bay.

To ensure safety, the following actions will be immediately enforced in order to mitigate the chances of this type of incident reoccurring.

Action

IMMEDIATELY

Enforce the following actions and behaviors when Moving Vehicles:

- All employees operating a vehicle at work must be qualified to drive as per company policy.
- Vehicle comes to a complete stop prior to *entering* the bay.
- The person guiding the vehicle in or out **MUST** ensure there is no one in front of or behind the vehicle - **INCLUDING EMPLOYEES USING THE TIRE CHANGER, BALANCER OR INFLATION CAGE** – until the driver stops the vehicle and turns off the engine.
- The Guide **MUST** stand off to the side while guiding the vehicle in or out of the bay.
- **No one will be directly in front of or behind the vehicle until the driver stops the vehicle and TURNS OFF THE IGNITION**

Deliverables

1. Training will be update to reflect the changes.
2. Review this message with ALL of your employees.
3. Complete the “Final Step” below

Final Step

Complete the following [Moving Vehicles Survey](#)

***Please complete the above survey within 24 hours from the time of receiving this message.
Thank you!***

Our First Consideration Is The Safety Of Our People!