



October 20, 2025

Hello Store Managers and Stores,

We're looking forward to bringing the new Vision POS to your store on **Monday, October 27.**

To help you and your store prepare, we've outlined the activities that should be completed leading up to your go-live.

This Week (10/20 – 10/26)					
Step	Audience	Action	Start Date	End Date	Supporting Tool
1	Trainee at GR8 Store	Continue attending Buddy Store Visits	10/16	10/24	Buddy Store List Buddy Store Scheduler Trainer Assessment – Paper
	All Full-Time employees are expected to perform a full day in the Buddy Store. The day starts with the Trainee completing the Vision Learning Path training followed by Model, Teach, Coach hands-on experience alongside the assigned Trainer.				
2	Senior and Marketing	Review the latest list of Aged Layaways (six months and older) on the Final Cutover Activities tab and begin clearing them out. These MUST be cleared out from the POS no later than EOD Wednesday, October 22 to go live with the Vision POS.	10/16	10/22	Layaway and Gift Certificates Transition QRG Open Layaway List
3	Store Manager and Senior	Ensure all Vision equipment (PEDs, Mobility devices, printers, etc.) is working properly.	10/20	10/22	Environment Ready Checklist

		If any equipment is not working, please contact the Service Desk as soon as possible to have a ticket opened.			
4	Part-Time and Service Professional employees	DTU Learning System training assigned.	10/22	10/25: GR8 SA, SC, and CC employees you rely heavily on and schedule most often in these roles 11/1: All other GR8 PT employees	DTU Learning System
5	Senior and Marketing	Ensure ALL open Layaways and quotes with units associated are printed and cleared out. NOTE: These are different from the Aged Layaways that need to be cleared by Wednesday.	10/22	10/24	Layaway and Gift Certificates Transition QRG
6	Senior	Ensure all Net Stations and printers remain powered on all week. Please do NOT move (turn off, plug-in, unplug) any printers, PEDs, or Net Stations.	10/22	10/26	N/A

If you have questions, please first reach out to your AVP or Buddy Store. If you need additional assistance beyond this, please follow the Support Flow shown on the [Project Vision KC page](#).